



April 24, 2013

DIVISION MEMORANDUM

No. 236 s. 2013

**CONFERENCE-WORKSHOP ON THE PREPARATIONS FOR GRADE 2 K TO 12
REGIONAL TRAINING OF TRAINERS (TOT)**

**To: OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. Attached is Regional Memorandum No. 238, s. 2013, dated April 23, 2013, entitled, **"Conference-Workshop on the Preparations for Grade 2 K to 12 Regional Training of Trainers (TOT)."**
2. Immediate dissemination of this Memorandum to all concerned is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



APR 23, 2013

REGIONAL MEMORANDUM
 No. 238, s. 2013

**CONFERENCE-WORKSHOP ON THE PREPARATIONS FOR GRADE 2 K TO 12
 REGIONAL TRAINING OF TRAINERS (TOT)**

To : Schools Division Superintendents/OICs

1. There will be a Conference-Workshop on the Preparations for the Grade 2 K To 12 Regional Training of Trainers (TOT) on the following dates:

Date	Activities	Venue
April 29-30, 2013	<ul style="list-style-type: none"> Organization of Grade 2 K To 12 Program Management Teams and Trainers for the Regional TOT 	Ecotech Center, Lahug, Cebu City
May 4-5, 2013	<ul style="list-style-type: none"> Preparation/Refinement of Resources (Session Guides, PowerPoint Presentations, Handouts, etc.) Preparation of training materials Walk through/Dry run of sessions 	

2. The participants of the said conference-workshop are the Grade 2 Trainers/Resource Speakers of Region VII who were trained/involved in the National Training of Trainers (TOT) conducted last April 15-21, 2013 at Ecotech Center, Lahug, Cebu City. (Please see attached list).

3. Expenses for food, accommodation, and materials to be used will be charged to K to 12 funds. Traveling and other incidental expenses incurred by the participants will be charged to Region/Division/School MOOE funds. All expenses related to this activity are subject to the usual accounting and auditing and regulations. Three (3) meals and two (2) snacks will be provided on the dates specified above.

4. This Memorandum serves as Travel Order.

5. Immediate dissemination of this Memorandum to all concerned is desired.

C. Dulangon
CARMELITA T. DULANGON
 Director III

"Educating for a Strong Republic" Officer-in-Charge

CTD/EBE,J

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**PARTICIPANTS TO THE CONFERENCE-WORKSHOP ON THE PREPARATIONS FOR GRADE 2 K TO 12
REGIONAL TRAINING OF TRAINERS (TOT)**

Program Management Team	Program Manager	MTB-MLE	English	Filipino	Math	Araling Panlipunan	Edukasyon sa Pagpapakatao	MAPEH	
								PE and Health	Music and Arts
1	Nena Miñoza	Charmaine Vera Ramos/ Caren Selgas	Oliver Catacutan/ Josephine Eronico	Lucia Makinano/ Vivian Ginete/ Angeles Bugtai	Emma Apdian/ Carmela Restificar	Sarah Morotejo/ Jane Gurrea	Magencio Celis/ Liza Maningo	Lofra Kibir/ Fabiofio Alberca	Dorcas Siquijor/ Nenta Jaralve
3	Sonia Arriaga	Raquel Solis/ Willie Adonay	Grecia Bataluna/ Artemia Aro	Glenn Tahaniangit/ Josebel Lasconia	Pamela Rodemio/ Casiana Caberte	Cecilia Cartilla/ Peter Lajato	Elvira Diones	Alice Raganas/ /Jennifer	Virginia Cayon /Jennifer
5	Eduardo Bacaltos	Irene Pilapil/ Marlou Maglinao	Remedios Jarof/ Nanette Garrido/	Renante Juanillo/	Gloria Miano/ Emelyn Bolongaita	Beda Jovenciana Davad/ Allix Floreta	Virgilio Sumagang/ Dominga Tajanlangit	Mary Joy Obarhana/ Irene Bariquit	Ronil Manayon/